

ACTION SHEET

Performance Management Board – Tuesday 27 November 2018 - RESPONSES

Minute Number	Actions	Officer Responsible	Response
15	Officers to speak to colleagues in the Planning team about the possibility of publicising the outcomes of concluded planning enforcement cases and feedback to the Board.	Executive Manager – Operations and Transformation	Response emailed to PMB Members 25 February 2019.
16	Officers to discuss Lex's target for the strategic objective relating to finance with colleagues and report back to Board	Executive manager – Operations and Transformation	The recent conversion from Parkwood to Lex Leisure Community Interest Company has provided an additional financial benefit to the Council of £120k per annum and this is in addition to the profit share triggers which exist based on performance. This position and the financial information and profit and loss accounts are reported and managed monthly by the Council's contract team as part of sound contract management governance. However, for obvious reasons it is not appropriate to put such scrutiny into a public meeting however the overall position in relation to the financial objective will be reported at future meetings.
17	Officers to draft a letter on behalf of the Board adding their support to the campaign to make food inspections mandatory	Environmental Health Officer	The EHM confirmed that a letter has been sent to the Chief Executive of the Food Standards Agency expressing the views of the Board – email 20.02.19
17	Officers to update on education or communications	Environmental	Briefing note and email sent to PMB

	to reduce the number of cases of dog fouling and fly tipping but also to increase the number of convictions on both cases	Health Officer	Members – 20.02.19
18	Officers to provide further information and explanation with regard to the breakdown of beneficiaries of bonuses and how gender affects these, and the breakdown of the workforce by gender and type of role – manual or office based as highlighted in the Gender Pay Gap Statement	Strategic Human Resources manager	Information emailed to PMB members – 20.02.19
18	Officers to discuss with the Chairman outside of the meeting the request for separate sub-group be set up to consider how to monitor the performance of the Council and its delivery of the new Corporate Strategy in advance of the start of the next financial year.	Executive Manager – Operations and Transformation	Following discussion with the Chairman and Vice Chairman outside of the meeting, it is not considered to be an appropriate time to establish a separate sub-group of PMB to consider how to monitor performance in the future. This is due to the changes being made to scrutiny as a result of the scrutiny review and the likely introduction of a new Corporate Strategy in July 2019.